

**Subject: Minutes of PRE-BID MEETING held at PMU Office on 16<sup>TH</sup> MAY 2016**

**PROCUREMENT OF CONSTRUCTION AND IMPROVEMENT OF SINDH PROVINCIAL ROADS:**

ICB-SPRIP-01: Thull to Kandhkot (44 Km)  
ICB-SPRIP-02: Sheranpur to Ratodero (36 Km)  
ICB-SPRIP-03: Khyber to Sanghar (64 Km)  
ICB-SPRIP-04: Sanghar to Mirpurkhas (63 Km)  
ICB-SPRIP-05: TM Khan to Badin (67 Km)  
ICB-SPRIP-06: Digri to Naukot (54 Km)

The pre-bid meeting was convened and chaired by the Project Director (PD), Project Management Unit SPRIP Hyderabad. Following PMU staff attended;


- i. Deputy Director (Procurement & Contracts), PMU, SPRIP WSD, Sindh
- ii. Deputy Director, Quality Control, PMU, SPRIP WSD, Sindh
- iii. Divisional Accounts Officer, PMU, SPRIP WSD, Sindh
- iv. Executing Engineer, SPRIP WSD, Sindh

On request from the PMU, ADB provided technical support of procurement specialist PRM and a procurement consultant during the meeting.

The participants (list attached as Annex A) were briefed on the bidding documents particularly the contents of Section 2 (bid data sheet), Section 3 (evaluation and qualification criteria), Section 4 (bidding forms) and Section 8 (particular conditions of the contract). The meeting was held in two parts. During the first part, ADB staff explained in detail by reading through the important clauses on preparation of bids and application of evaluation criteria (financial and experience). ADB staff elaborated the application of multiple contracting criteria and made sure that all the participants have completely understood. He also stressed on significance of a responsive bid submission.

During part two of the meeting, the participants were invited to raise queries. PD advised them to submit their written queries to PMU for written replies/advice accordingly. The queries raised by the bidders were mainly related to bid security, extension of bid submission deadline, requirements on JV arrangement, requirements for eligibility of and SOE according to ADB procurement guidelines, the particular conditions of contract etc. ADB staff informed, in response to a query, that a bid security from Insurance companies and/or in the form of SWIFT message would not be in line with the bidding document.

The meeting was concluded with a vote of thanks to and from all the participants. The queries received in PMU and corresponding replies thereto are attached as Annex B.

  
- 1 -

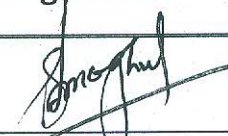


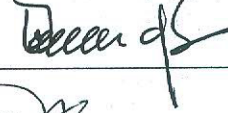

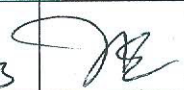


**Annexure – A**  
**[List of Participants]**



**PRE-BID MEETING**

<b>Loan:</b>	<b>Loan 3305-PAK: Sindh Provincial Road Improvement Project</b>
<b>Place:</b>	<b>Office of the Project Director PMU, Sindh Provincial Road Improvement Project (SPRIP) Works &amp; Services Department, Sindh Pakistan Bungalow No. 108, Defence Officers Housing Society Phase II, Hyderabad, Sindh</b>
<b>Date:</b>	<b>16 May 2016</b>
<b>Time:</b>	<b>1100 Hours</b>

<b>S/ No.</b>	<b>Name</b>	<b>Designation</b>	<b>Signature</b>
1.	Mr. Shafquat Hussain Mughal	Project Director PMU, SPRIP WSD, Sindh	
2.	Syed Ashfaque Ahmad Shah	Deputy Director (Procurement & Contracts), PMU, SPRIP WSD, Sindh	
3.	Mr. Sher Muhammad Mahesar	Deputy Director, Quality Control	
4.	Mr. Qamar-ud-Din Solangi	Divisional Accounts Officer	
5.		Procurement Officer ADB	

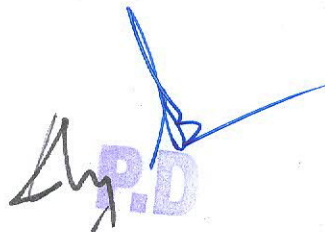
6. Shafiq Wazir

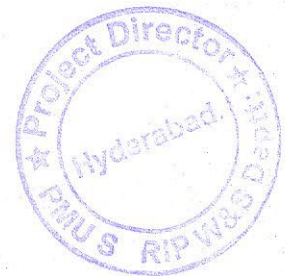
Procurement Consultant (ADB)



7. ABDUL SALAM. Executive Engineer




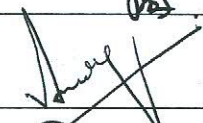

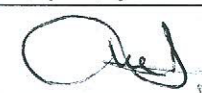


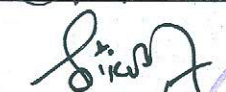





# PRE-BID MEETING

## Attendance Sheet

Loan: Loan 3305-PAK: Sindh Provincial Road Improvement Project (SPRIP)  
Place: Office of the Project Director, Sindh Provincial Road Improvement Project (SPRIP)  
Works & Services Department, Sindh  
Address: Bungalow No. 108, Defence Officers Housing Society Phase II, Hyderabad, Sindh  
Islamic Republic of Pakistan  
Date: 16 May 2016  
Time: 1100 Hours  
Project: Construction and Improvement of Sindh Provincial Roads

S/ No.	Name of Authorized Representative	Company Name	Email Address	Signature
1.	SARFRAZ MALIK	Xinjiang Beixin	Sunbinshuang@gmail.com Smeca786@gmail.com	
2.	Ata. M. Siddiqui	Xinjiang Beixin	"	
3.	M. Ali Chaudh	Xinjiang Beixin	MCHANDIO@hotmail.com	
4.	A. Q. M. Ayaz	Qul Card		
5.	Eugene Alexander	NLC Eng.		
6.	M. Salahuddin	NLC Eng.		
7.	Sikander Samejo	SMC	smc-pr@yahoo.com	
8.	Mooz Ali	AZ Builders	Bilal.mehar16@gmail.com	







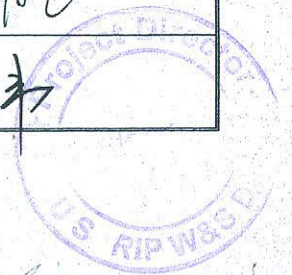
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Islamic Republic of Pakistan  
**Date:** 16 May 2016  
**Time:** 1100 Hours  
**Project:** Construction and Improvement of Sindh Provincial Roads

S/ No.	Name of Authorized Representative	Company Name	Email Address	Signature
9.	Yousuf M.A.	Kaim ulain & Brothers	YMO-Eng Con & Yaboo- con	[Signature]
10.	Ali Asghar Ghumro	AZ Builders	aliasghar_ghumro@hotmail. com	[Signature]
11.	Alex Chen	MCC	mcc_pak@163.com	[Signature]
12.	Tanweer Ahmed	SV clines Jan & co	U-jan@live.com	[Signature]
13.	York Zhang	MCC	Famezai690@hotmail.com	[Signature]
14.	Shahzad Alam Rind	CGCE AM JV	mccyork@gmail.com	[Signature]
15.	Xiao Xiongjie	CRBC	XiaoXiongjie@163.com	[Signature]
16.	Xiu Wei	Powerchina limited	291571658@qq.com	[Signature]

[Signature]



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Islamic Republic of Pakistan  
**Date:** 16 May 2016  
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**Project:** Construction and Improvement of Sindh Provincial Roads

S/ No.	Name of Authorized Representative	Company Name	Email Address	Signature
17.	KHA LIQUE DAS	NDI Construction & Engineering	NDI Pakistan@yahoo.com	[Signature]
18.	H. Joor Muhammad Iqbal	M/s Niaz Muhammad Iqbal and Bros	NKB_Hyd@yahoo.com	[Signature]
19.	ETISANUL HAQ	ECHO WEST INTL	moe.haq@echo-west.com	[Signature]
20.	BHA. N. JAMALUDDIN	" "	" " "	[Signature]
21.	Origin Enterprises. NASEER AHMED	Origin Enterprises	oe.engineers@gmail.com	[Signature]
22.	Li Ping	China Yunnan Sunny Road & Bridge Co. Ltd.	1919323279@qq.com	[Signature]
23.	Mohammad Shahid	M/s Mian Abdul Jaleel & Co	majeokorachi@yahoo.com	[Signature]
24.	Muhammad Shaukat	NKB Hyderabad	nkb_hyd@yahoo.com gnnkbhyd@gmail.com	[Signature]

[Signature]





## PRE-BID MEETING

### Attendance Sheet

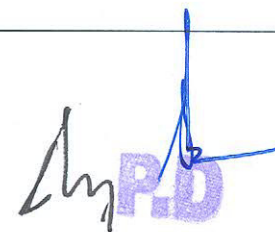
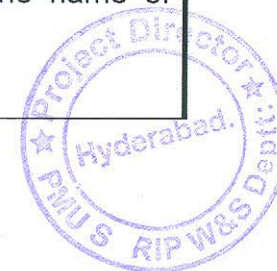
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**Project:** Construction and Improvement of Sindh Provincial Roads

S/ No.	Name of Authorized Representative	Company Name	Email Address	Signature
25.	M. ZAHID KHAN	Eastern Construction Co.	Bastan & Co. 08mika@gmail.com	
26.	Malik Asif Ishaq	Zarak Construction Co.	zarakmandokhel80@gmail.com Saeedulhasan80@gmail.com	
27.	Amir Asad	CRBC.	amirasadusmaria@gmail.com	
28.	Bian xin	CRBC	bianxin007@126.com	边鑫
29.	Jiang Zhuozhuo	CRBC	evajzz@hotmail.com	蒋卓卓
30.				
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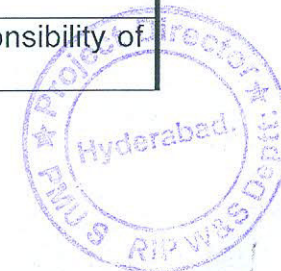
**Annexure – B**  
**[Bidder's Queries and Answers]**



S/No	Question	Reply
1	Please provide us the soft copy of the BOQ and other schedules in the word or excel format to facilitate in preparing the bid documents.	BOQ and other schedules in soft form can be obtained from the office of the Project Director, PMU SPRIP, WSD Sindh Hyderabad at bidder's risk and cost.
2	In ITB 12.1 it is stated that <i>"The units and rates in figures entered in to the Bill Of Quantities and Day Work Schedule should be typewritten or if written by hand, must be in print form"</i> and in ITB 20.2 it is stated that, <i>"Only priced Bill Of Quantities section must be submitted in typed written form"</i> . Please clarify that hand written price Bill of Quantities is acceptable or not.  Refer ITB 12.1 Day work schedule not available in bidding documents.	The bidders should preferably type written the Price Bill of Quantities or if written by hand, must be in print form (legible hand writing), in conjunction with BDS ITB 20.1 <i>"In addition to above, soft copy of Financial Bid in "Excel format" shall also be enclosed in the envelope containing the hard copy of the Bidder's Original Price Bid, to facilitate review and evaluation process"</i> .  Day work schedule has not been included in the bidding documents. If need arises, the rate shall be evaluated by PMC / the Engineer for any work to be executed on day work basis.
3	<b>Section-2 (ITB 22.1 Deadline for Bid Submission):</b> The last date of Bid Submission is 9 <sup>th</sup> June, 2016. It is requested to please extend the last date of bid submission by at least 3 weeks, as it takes time to arrange the Bid Security and others documents are also coming from Bidder's Country. Please consider.	The project is on high priority for Government of Pakistan. Therefore, extension is not agreed and regretted.
4	The beneficiary of the Bid Security is "Project Director, Sindh Provincial Roads Improvement Project (SPRIP), Works & Services Department, Hyderabad Sindh". Please Clarify.	Please refer to ITB clause 1.1 of BDS, the name of Employer is given there.

S/No	Question	Reply												
5	<p><b>Section-4:</b> <b>Letter of Price Bid</b> In point (C), it is mentioned to write the total bid price separately in Foreign Currency and local currency. Total price to be written in single currency or provided separately as indicated in point (C). Please clarify.</p> <p>In the letter of price bid the price B/F from summary bill of quantities, does the price total of bill (1 to 7) or total after including contingencies C/O letter of price bid.</p>	<p>Kindly follow the guidance given in Italics in the letter of Price.</p> <p>Please follow instructions given in the letter of Price Bid.</p>												
6	<p><b>Form FIN-4: Financial Requirements for Current Contract Commitments:</b> In Form FIN-4: Financial Requirements for Current Contract Commitment, Total Monthly Financial Requirements for Current Contract Commitments is written as US\$ 5.0 / 4.25 / 6.25 / 4.25 Million but it should be the sum of all Monthly Financial Resources Requirements. Please Clarify.</p>	<p>Form FIN-4 is corrected for all six (6) packages (<i>i.e. ICB-SPRIP-01; ICB-SPRIP-02; ICB-SPRIP-03; ICB-SPRIP-04; ICB-SPRIP-05; and ICB-SPRIP-06</i>) please refer to <b>Addendum No.1</b>.</p>												
7	<p><b>Section-4 (Tables of Adjustment Data):</b> The Table of Adjustment Data for weightages for use in the Adjustment formula may please considered as:</p> <table><tr><td>a) Fixed Portion</td><td>0.55</td></tr><tr><td>b) Labor</td><td>0.06</td></tr><tr><td>c) Cement</td><td>0.05</td></tr><tr><td>d) Steel</td><td>0.03</td></tr><tr><td>e) Diesel POL (HSD)</td><td>0.18</td></tr><tr><td>f) Bitumen</td><td>0.13</td></tr></table>	a) Fixed Portion	0.55	b) Labor	0.06	c) Cement	0.05	d) Steel	0.03	e) Diesel POL (HSD)	0.18	f) Bitumen	0.13	<p>The weightages are found appropriate and hence given in the bidding documents (as issued) and cannot be changed.</p>
a) Fixed Portion	0.55													
b) Labor	0.06													
c) Cement	0.05													
d) Steel	0.03													
e) Diesel POL (HSD)	0.18													
f) Bitumen	0.13													
8	<p>IEE report is not attached with this documents as Annexure – I</p>	<p>IEE has been provided.</p>												
9	<p>How about employer considering the security for the Foreign Staff deployed at the site?</p>	<p>The security arrangement on site is the responsibility of Contractor as per Conditions of Contract.</p>												





S/No	Question	Reply
10	<p><b>PCC 8.7 &amp; 14.15(b) – (Delay damages for the Works):</b></p> <p>It is mentioned that the Delay Damages will be deducted from amount payable to the Contractor in case of late completion, for Balance, there should be any bonus if the works are completed before the completion date. Please Consider.</p>	The request for insertion of bonus clause is not agreed and regretted.
11	<p><b>PCC 4.18 – (Protection of Environments):</b></p> <p>At the last of 1<sup>st</sup> para it is mentioned that, “<i>Initial Environmental Examination (IEE), Environmental Management Plan (EMP), Resettlement Plan (RP), attached to as appendix [ ] to [ ]</i>” and there are no attached appendix with this document. Please clarify.</p>	The attachments have been provided.
12	<p><b>PCC 4.18 – (Protection of Environments):</b></p> <p>At the last of 4<sup>th</sup> para it is mentioned that, “no borrow areas shall be located within 500 meter from right of way” which is unreasonable. Please remove this provision.</p>	The mentioned distance is considered appropriate and hence requirement is not agreed.
13	<p><b>ICB-SPRIP-04:</b></p> <p>The Unit for Item 209b “Scarification of Existing Road Pavement” is written as CM while in CSR, its unit is SM. Please Clarify.</p>	Please refer to <b>Addendum No.1</b> .
14	<p><b>ICB-SPRIP-05:</b></p> <p><b>Pay item 303a</b></p> <p>The pay item 303a is given as, “Bituminous Tack Coat (Emulsified)” while as per CSR, the code of this item is 303b. Please clarify.</p>	Please refer to <b>Addendum No.1</b> .
15	<p><b>ICB-SPRIP-06:</b></p> <p><b>Pay item 303a</b></p> <p>The pay item 303a is given as, “Bituminous Tack Coat (Emulsified)” while as per CSR, the code of this item is 303b. Please clarify.</p>	Please refer to <b>Addendum No.1</b> .




S/No	Question	Reply
16	<b>ICB-SPRIP-05:</b> <b>Pay item 407d1</b> Quantity and the unit of the item appears confusing as such requires clarification.	The quantity and unit of item is already given in 'Meter' mentioned in bidding documents.
17	<b>ICB-SPRIP-05:</b> <b>Pay item SP Bridge section</b> UPVC (Class C) 100mm dia service pipe details not found on the drawings.	It is UPVC (Class C) 100mm dia service pipe and there will be no major details required. However any detail arises / required at site conditions, the same will be directed by the Engineer and also provided in the construction drawings.
18	<b>Section-8 [Total advance payment (14.2)]:</b> Percentage of Mobilization Advance be increased to 15% instead of 10%.	The maximum limit of total advance payment for this project shall remain 10% as per provisions of bidding document (PCC clause 14.2).
19	<b>Provisional Sums:</b> <b>13.5.(b)(ii)</b> 7.5% on Provisional Sums of the Actual Contract Value needs to be clarified. Is it a percentage of mark-up of the contractor.	Please refer to GCC 13.5(b) (ii) for detailed guidance.
20	<b>Table of adjustment data</b> Item No. 7 of foot note needs to be clarified.	Please refer to the item No. 7 foot note " <i>Except labour and POL, if any other item(s) is not used in a particular billing period then the ratio of current date price and base date price for that particular adjustable item(s) shall be considered as one.</i> "
21	Particular Condition of Contracts (PCC) requires Joint Venture to Provide Bank Guarantee in the Name of Joint Venture while in contrast bidding condition.	Please refer to the GCC 4.2 and has already been clarified in pre-bid meeting.
22	Allow newly formed Joint Ventures to submit bid Security in the Name of Partners in a Joint Venture.	Please refer to ITB 19.8 of Section-1 of the issued bidding documents and has already been clarified in pre-bid meeting.






S/No	Question	Reply
23	<b>Land for diversion:</b> Whose responsibility Employer/Contractor?	It will generally be half roadway construction and Contractor will manage the traffic flow and works accordingly. However in areas / locations (as and where basis), the diversion may be required and the same will be arranged and maintained by the Contractor on short term basis, subject the traffic management plan is approved by the Engineer.
24	<b>Traffic diversions:</b> Is there any particular specification for land diversion?	No, The Contractor in consultation with Project Management Consultants (PMC) / the Engineer have to manage it.
25	<b>Safety requirement:</b> What standard safety work implemented, international or local standards?	International
26	<b>Working Space:</b> What is maximum length the contractor can work at one given time?	It is dependent upon contractor's capacity, work program and the directions of PMC / the Engineer considering the Environmental conditions, safety and traffic flow.
27	<b>Asphalt plant and batching plant:</b> Will there be the land specified for solely use of contractor's plant & equipments?	Contractor will manage by its own. However the locations will be approved by PMC / the Engineer, following the specifications and ADB guidelines.
28	<b>Asphalt Bitumen Material:</b> Can the contractor import bitumen for asphalt use due to shortage of bitumen in the country?	As long as it comply with the Specifications and Requirements, sourced from eligible countries and approved by the Engineer.

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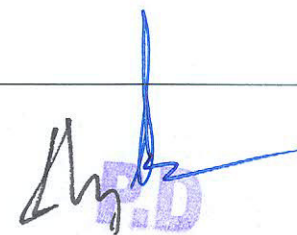
S/No	Question	Reply
29	<b>Reinforcing Steel:</b> Many highway projects are using imported Chinese steel. Can contractor import Chinese steel for this project?	As long as it comply with the Specifications and Requirements, sourced from eligible countries and approved by the Engineer.
30	<b>Working hour's:</b> Can contractor work at night?	Please refer PCC 6.5 of the issued bidding document.
31	<b>Dumping location:</b> Is there a nominated dumping location for removed existing asphalt?	The Contractor will locate the areas / locations and seek the approval of PMC / the Engineer.
32	<b>ICB-SPRIP-05:</b> Tender Drawings provided includes only one Strategy # 02 for 5.5 Km only.	Typical X-section showing Strategy No. 1 is attached and will be a part of Contract Document, please refer to <b>Addendum No.1.</b>
33	<b>ICB-SPRIP-05:</b> Please furnish the other Typical Drawings. Whereas; Quantity of item 209b = 516,600 m' shows complete length of the road to be scarified	Typical X-section showing Strategy No. 1 is attached and will be a part of Contract Document, please refer to <b>Addendum No.1.</b>

*[Handwritten signature]*  
P.D.

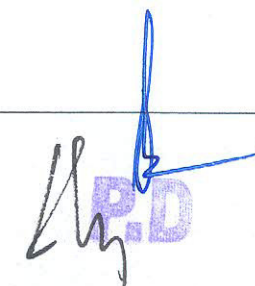
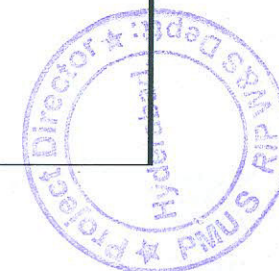




S/No	Question	Reply
34	<p><b>ICB-SPRIP-05:</b>  Typical X - Section Strategy # 02 Note # 11 States - Borrow Soil having Soaked CBR 8% and PI not Greater than 6% 50 cm Before Placing Borrow Soil, The Excavated Surface shall be Ploughed, Watered and Compacted to Specified Density" which is an exceptional case hence, may be considered as "Selected Material".</p>	<p>Refer item 108c "Formation of Embankment from Borrow Excavation in common material" of NHA Specifications, which shall be followed in letter and spirit and comply with the specification requirements. Hence the contention is not agreed and the condition is explicitly explained in every drawing strategy section.</p> <p>In item 108.2 "Material Requirements" para (b) CBR value stated as 5% is to be replaced with 8% CBR as indicated in the drawings. Therefore the soaked CBR of minimum 8% with other soil characteristics as shown in the drawings needs to be followed.</p> <p>This should be applicable for all six (06) packages (i.e. ICB-SPRIP-01; ICB-SPRIP-02; ICB-SPRIP-03; ICB-SPRIP-04; ICB-SPRIP-05; and ICB-SPRIP-06).</p>
35	<p>Strategy # 02 Note # 17 States - In pounding areas, Filling with A-3 or A-2-4 with Passing # 200 Limited to Maximum 20% is to be used with Confinement of A-4 Soil". We apprehend fast erosion of the toe of the embankment by wave action which is Constructed with A-3 or A-2-4 soil and confined by A-4 soil. This may trigger the collapse of the shoulders. It is therefore requested that the design may be reviewed.</p>	<p>Apprehension is disagreed. This type of section has been satisfactory working on several other roads in shallow water pounding area. Furthermore A-4 soil having satisfactory PI value (generally greater than 6%) used in confinement will work satisfactory.</p>
36	<p><b>Section-8 – (14.2(b) – Repayment amortization of advance payment):</b>  The payment amortization of advance payment is given as 20% which is on higher side. Kindly reduce this to 15%.</p>	<p>The payment amortization of advance payment for this project shall remain 20% as per Conditions of Contract.</p>




S/No	Question	Reply
37	If notary power of attorney submitted in bid for one package, will it be ok and copies are attached for other packages.	Legible attested copies will be acceptable when notary power of attorney is submitted in one bid.
38	<b>ITB 11.3:</b> What is criterion of Main Items of Works? What is the format of Rate Analysis? Is it mandatory and non-compliance will lead to non-performance of the Bidder?	Item with value of more than 1% of the total project cost is considered major item of works. Rate Analysis shall be provided as per requirements of the Contract or as required by the Client. However, it is not mandatory.
39	<b>ITB 20.2:</b> In case the bidder is an intended or existing Joint-Venture, whether is it necessary for the authorized representative's authority letter get notarized or attested to by an appropriate authority in the bidder's home country?	As in the case of single entity bidder, the Authorization of the representative of intended or existing JV shall also be notarized.
40	<b>FIN-3:</b> If Working Capital shown in the latest Audit Report fully meets the financial requirements, is it still necessary to supplement it by credit line and bank statements?	It is up to the bidder to decide how to prove availability of financial resources.
41	<b>Form ELI-1 Bidders Information Sheet:</b> In case of JV, How to fill ELI-1 Form, such as Bidder's country of constitution, year of constitution, legal address in country of constitution etc? Whether information regarding JV such as country and year of constitution of JV is desired vide this form or The form will be divided in two columns separately describing information of each partner. Bidder's authorized representative in this form will be the Joint-Venture authorized representative duly authorized to sign on behalf of JV?	In case of JV, the bidder's legal name is the JV's name, as such, the bidder's country of constitution and year of constitution would be that of JV and not of individual partners of the JV.



S/No	Question	Reply
42	<b>Form ELI-2 Joint Venture Information Sheet:</b> This form will be filled in by both JV partners separately. Here the Joint Venture Partner's authorized representative information is required or this representative will be the same as that mentioned in Form ELI-1?	Form ELI-2 is to be filled out for each JV partners therefore the authorized representative is that of the JV partner or specialist Subcontractor.
43	<b>Form LIT-1 Pending Litigation:</b> In case Pending Litigation is NIL, is it needs to be supported with any AFFIDAVIT. There is no criterion 2.2 (b) given in Section-3 as written on From ELI-1. It is 2.2.1?	Criterion of Pending Litigation is given in para 2.2.1 Table. It is up to bidder to submit Affidavit.

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